

SUSSEX COUNTY SOIL CONSERVATION DISTRICT

Board of Supervisors Meeting

April 26, 2012

3:30 PM SCSCD Office – Conference Room

186 Halsey Road, Suite 2, Newton, NJ

NEXT MEETING: May 30, 2012–7:30 PM – SCSCD Office (Conference Room)

SUPERVISORS PRESENT: Barbara Rosko, Winifred Straub and Fred Hough.

SUPERVISORS ABSENT: Walter Ricker, James Kilduff

OTHERS PRESENT: Clifford R. Lundin-District Manager, Dan Mull- USDA NRCS-District Conservationist.

Chairman Rosko called the meeting to order at 3:37 p.m. declaring that adequate notice had been provided in accordance with the NJ Open Public Meetings Act. This is a rescheduled meeting and Notice was published in the NJ Herald on April 4, 2012. The members joined in a salute to the flag.

MINUTES:

On motion of Mrs. Straub, seconded by Mr. Hough and properly carried, the Board approved the minutes of the regular meeting of March 28, 2012.

CORRESPONDENCE:

On motion by Mr. Hough, seconded by Mrs. Straub and properly carried, the attached correspondence list was reviewed and approved for the files. Special attention was given to the highlighted items.

TREASURER’S REPORT:

Monthly Report: On motion of Mrs. Straub, seconded by Mr. Hough and properly carried, the Treasurer’s Report was approved, subject to audit, by roll call vote as follows: Mr. Hough- yes, Mrs. Straub- yes and Mrs. Rosko- yes. The Treasurer’s Report included the following: Income Statement for the Ten Month Period ending April 30, 2012, Cash Disbursements-Check Register from March 28, 2012 to April 26, 2012, Cash Receipts Journal from March 28, 2012 to April 26, 2012, Cash Account Balance Report as of April 26, 2012, Consulting Engineer-Cash Disbursements Journal from July 1, 2011 to April 26, 2012, General Ledger Trial Balance as of April 26, 2012 and Balance Sheet dated April 30, 2012.

OLD BUSINESS

Chapter 251:

Monthly Report: On motion of Mr. Hough, seconded by Mrs. Straub and properly carried, the attached 251 Project Card Summary Sheet dated April 26, 2012, the Project Status Report dated April 26, 2012 and the Performance Bonds Report dated April 26,

2012 were approved.

251 Quarterly Report: On motion of Mr. Hough, seconded by Mrs. Straub and properly carried, the Board approved the attached 251 District Quarterly Report for the three-month period ending March 31, 2012.

251 Quarterly Reports- Exempt Municipalities: On motion of Mr. Hough, seconded by Mrs. Straub and properly carried, the Board approved the 251 Quarterly Reports for Andover Township and for Green Township for the three-month period ending March 31, 2012.

Problem sites: The Board also discussed the following SESC problem sites:

- 1) Jobeless site- Hopatcong. The District is still awaiting action by the NJDA-SSCC.
- 2) Ogdensburg Stream Cleaning. Mr. Lundin reported that matter is under review at the upper management levels of NJDEP.
- 3) Superior Structures- SP-683. A Stop Work Order was issued by the District. The District met at the site with the applicant and the applicant's engineer. The applicant has installed some controls but more are still required.
- 4) Whispering Woods- VR-748, VR-748A, VR-748B. The new owners have been provided with copies of all recent District correspondence and inspection reports. Vernon Township has filed a legal action seeking to use the performance bond funds to complete work at the site.
- 5) Grinnell Material Recovery Facility SP-666. Mr. Lundin reported that the facility was not constructed in accordance with the approved plan. The certification has expired and the site is not fully stable. He is preparing a letter to the SSCC seeking guidance.

Green Township Ordinance: Mr. Lundin reported that the SSCC has completed its review of the proposed revisions to the Green Township SESC ordinance. The revisions are scheduled to be submitted to the SSCC for approval at the next SSCC meeting on May 14, 2012.

Agriculture-NRCS:

- 1) NRCS report. Mr. Mull provided the Board with the attached report dated April 2012. NRCS has completed rankings for the FY2012 EQIP program. Of 25 applications from Sussex County 16 have been approved. There were no WHIP

approvals in the county. Under the AMA program 1 of 7 applications were funded for Sussex County. Mr. Mull requested Board approval of 5 EQIP Conservation Plans and 1 Comprehensive Nutrient Management Plan for various properties in Fredon, Frankford, Andover, Lafayette and Wantage Townships. The Board approved the report on motion of Mr. Hough, seconded by Mrs. Straub and properly carried. The motion included authorization for the chairman to sign the 6 plans.

- 2) NRCS Initiatives. Mr. Mull reported on the following two NRCS initiatives:
 - a. Working Lands for Wildlife. This program will target habitat improvements for bog turtles and for the Golden Winged Warbler. Both species are found in Sussex County. This program is intended as a replacement for the WHIP program.
 - b. Water Quality Initiative. Two southern NJ watersheds have been selected for the initial year of the program.
- 3) Cooperators. There has been no new cooperator assistance requests received since the last Board meeting.
- 4) State Conservationist. Mr. Mull reported that State Conservationist Don Pettit has accepted a transfer to serve as the State Conservationist for New York effective May 21, 2012. An interim State Conservationist for NJ has not yet been designated.

SSCC Report: Mr. Minch was not in attendance. In his absence Mr. Lundin discussed the following statewide issues with the Board:

- 1) SSCC White Paper. Mr. Lundin discussed the ongoing coordinated efforts with the 14 other districts to respond to the NJDA staff report seeking the restructuring of the 251 program.
- 2) Stormwater basin MOU/Grant. Mr. Lundin reported that the District's concerns relative to the proposed draft MOU with the SSCC have been adequately addressed. Under the agreement the District will be committing to enter the H&H data into the system "to the best extent possible." The District is not obligated to undertake independent efforts to obtain the data, in the event that the H&H form cannot be located. On motion of Mrs. Straub, seconded by Mr. Hough and properly carried, the Board authorized the chairman to execute the agreement.

- 3) Lawn Fertilizer Guidance. Mr. Lundin reported that the new NJ Fertilizer law is now in effect. Districts are authorized to initiate enforcement actions under the law. The SSCC is in the process of developing policy guidance to ensure uniform District response to enforcement issues.

Education:

- 1) Northern NJ Envirothon Field Day- April 20, 2012. Mr. Lundin reported that five schools/six teams had participated in the training program held at Swartswood State Park.
- 2) NJ Envirothon- May 5-6, 2012. Mr. Lundin, Chairman Rosko and Mrs. Straub have agreed to act as judges in this event to be held at Camp Sacajawea in Monmouth County.
- 3) Soil Health Conference. Mr. Lundin reminded the Board of the Soil Health Conference scheduled to be held on May 30, 2012 in Ocean County.
- 4) Sussex County Birding and Nature Festival- June 9 and 10, 2012. The District is sponsoring a display at this program to be held at the Sussex County Fairgrounds.

Meetings:

- 1) Northern Regional Supervisors Meeting. Chairman Rosko, Mrs. Straub, Mr. Hough, Mr. Kilduff and Mr. Lundin will attend the Northern NJ Regional Supervisor's Meeting to be held April 26, 2012 in Mountain Lakes.
- 2) 2012 Northeast Regional NACD Meeting: Mr. Lundin reported that the 2012 NACD NE Regional Meeting is scheduled for August 19-21, 2012 in Corning NY.
- 3) NJ Annual Conservation Partnership Meeting: Mr. Lundin reported that the annual NJ meeting had been scheduled for November 19, 2012 in Hightstown, NJ.
- 4) 2013 NACD Annual Meeting: Mr. Lundin reported that the 2013 NACD Annual Meeting is scheduled for early February 2013 in San Antonio, Texas.

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Old Business- continued

Common Waters Initiative:

Mr. Lundin reported that the District has invoiced the Pinchot Institute for services rendered through March 31, 2012. To date, one application has been received for round 5. The application deadline for Round 5 is May 1, 2012.

Transparency Law-Website Modifications: Mr. Lundin reported that he is scheduled to meet with another possible vendor during the week of April 30, 2012.

North Jersey RC&D: Chairman Rosko reported on the RC&D meeting held on April 2, 2012.

Other Old Business: None

NEW BUSINESS:

Budget and Salary Committees. Mr. Lundin requested that the Chair appoint a Budget Committee and Salary Committee for the upcoming fiscal year. Action was deferred to the May 2012 Board meeting.

PUBLIC SESSION:

Chairman Rosko opened the meeting to the public at 4:23 p.m. Having no one come forward, the meeting was closed to the public at 4:24 p.m.

EXECUTIVE SESSION: There was no need for an Executive Session.

ADJOURN:

The Meeting was adjourned at 4:25 p.m. on motion of Mr. Hough, seconded by Mrs. Straub and properly carried.

Respectfully submitted for Walter C. Ricker, Secretary

By Clifford R. Lundin