

SUSSEX COUNTY SOIL CONSERVATION DISTRICT

Board of Supervisors Meeting

March 28, 2012

2:00 PM SCSCD Office – Conference Room

186 Halsey Road, Suite 2, Newton, NJ

NEXT MEETING: April 26, 2012–3:30 PM – SCSCD Office (Conference Room)

SUPERVISORS PRESENT: Barbara Rosko, Winifred Straub, James Kilduff, Fred Hough and Walter Ricker.

SUPERVISORS ABSENT: None

OTHERS PRESENT: Clifford R. Lundin-District Manager, Dan Mull- USDA NRCS-District Conservationist.

Chairman Rosko called the meeting to order at 2:04 p.m. declaring that adequate notice had been provided in accordance with the NJ Open Public Meetings Act. The members joined in a salute to the flag.

MINUTES:

On motion of Mrs. Straub, seconded by Mr. Kilduff and properly carried, the Board approved the minutes of the regular meeting of February 22, 2012. Mr. Hough abstained from voting on the minutes since he was not in attendance at the meeting involved.

CORRESPONDENCE:

On motion by Mr. Kilduff, seconded by Mr. Ricker and properly carried, the attached correspondence list was reviewed and approved for the files. Special attention was given to the highlighted items.

TREASURER’S REPORT:

Monthly Report: On motion of Mr. Kilduff, seconded by Mrs. Straub and properly carried, the Treasurer’s Report was approved, subject to audit, by roll call vote as follows: Mr. Hough- yes, Mr. Ricker- yes, Mrs. Straub- yes, Mr. Kilduff- yes and Mrs. Rosko- yes. The Treasurer’s Report included the following: Income Statement for the Nine Month Period ending March 31, 2012, Cash Disbursements-Check Register from February 22, 2012 to March 28, 2012, Cash Receipts Journal from February 22, 2012 to March 28, 2012, Cash Account Balance Report as of March 28, 2012, Consulting Engineer-Cash Disbursements Journal from July 1, 2011 to March 28, 2012, General Ledger Trial Balance as of March 28, 2012 and Balance Sheet dated March 31, 2012. Mr. Lundin noted that for the first time during FY2012 the District incurred a monthly loss and has a negative balance for the year. This was due to the annual pension payment due April 1, 2012 and a low number of applications received during March.

Chapter 251:

Monthly Report: On motion of Mrs. Straub, seconded by Mr. Kilduff and properly carried, the attached 251 Project Card Summary Sheet dated March 28, 2012, the Project Status Report dated March 28, 2012 and the Performance Bonds Report dated March 28, 2012 were approved.

Problem sites: The Board also discussed the following SESC problem sites:

- 1) Eagles Nest. SP-125, SP-125B, SP-125C. Mr. Lundin indicated that the Stop Work Order has been lifted. The applicant finally addressed the remaining 12 unstable areas of the site.
- 2) Eagles Nest- Maurizi- SP-125D. The Stop Work Order remains in effect. The applicant's remediation plan was approved but has not yet been implemented.
- 3) Jobeless site- Hopatcong. The District is still awaiting action by the NJDA-SSCC.
- 4) Ogdensburg Stream Cleaning. Mr. Lundin reported that matter is under review at the upper management levels of NJDEP.
- 5) Superior Structures- SP-683. A Stop Work Order was issued by the District. The applicant has installed some controls but more are required. The District has requested to meet at the site with the applicant and the applicant's engineer.
- 6) Whispering Woods- VR-748, VR-748A, VR-748B. The new owners have been provided with copies of all recent District correspondence and inspection reports. Vernon Township has filed a legal action seeking to use the performance bond funds to complete work at the site.
- 7) Grinnell Material Recovery Facility SP-666. Mr. Lundin reported that the facility was not constructed in accordance with the approved plan. The certification has expired and the site is not fully stable. He is preparing a letter to the SSCC seeking guidance.

Exempt Municipality Annual Review: Mr. Lundin reported that he had met with Andover Township on March 6, 2012 and with Green Township on March 14, 2012. The reviews were satisfactory. On motion of Mr. Ricker seconded by Mrs. Straub and properly carried, the Board approved the annual reports and authorized their submission to the SSCC.

Green Township Ordinance: Mr. Lundin reported that he had reviewed the District's comments with Green Township officials as part of the annual review. Green subsequently revised the draft ordinance to address the District comments. The draft revised ordinance has been submitted to the SSCC for review.

Agriculture-NRCS:

- 1) NRCS report. Mr. Mull provided the Board with the attached report dated March 2012. NRCS has completed rankings for the FY2012 EQIP program. Of 25 applications 10 have been approved and 1 pre-approved for funding. There were no WHIP approvals in the county. Under the AMA program 2 of 7 applications were funded for Sussex County. Mr. Mull requested Board approval of 5 EQIP Conservation Plans, 1 AMA Conservation Plan and 1 Comprehensive Nutrient Management Plan for various properties in Lafayette, Wantage, Frankford and Vernon. The Board approved the report on motion of Mr. Hough, seconded by Mr. Kilduff and properly carried. The motion included authorization for the chairman to sign the 7 plans.
- 2) NRCS Initiatives. Mr. Mull reported on the following two new NRCS initiative:
 - a. Working Lands for Wildlife. This program will target habitat improvements for bog turtles and for the Golden Winged Warbler;
 - b. Water Quality Initiative. This program will target one watershed in NJ for improvements. The watershed has not yet been selected.
- 3) Cooperators. On motion of Mr. Ricker, seconded by Mr. Hough and properly carried, the Board approved the following applications for Conservation Agreements:
 - a. Maria Palumbo seeking assistance for a Conservation Plan for a 44 acre parcel in Wantage Township;
 - b. Pamela J. Kronyak seeking assistance for a Conservation Plan for a 117 acre property located in Hardyston and Lafayette; and
 - c. Andrew Fairclough and Rebecca Smiecinski seeking assistance for a Conservation Plan for an 8 acre property located in Stillwater, NJ.

SSCC Report: Mr. Minch was not in attendance. In his absence Mr. Lundin discussed the following statewide issues with the Board:

- 1) SSCC White Paper. Mr. Lundin discussed the NJDA staff report seeking the restructuring of the program and the NJACD response.

- 2) Stormwater basin grants. Mr. Lundin distributed a draft MOU prepared by the SSCC to provide limited funds to the Districts to enter stormwater basin information into a data system. The funding does not appear to be sufficient to complete the proposed work. On motion of Mrs. Straub seconded by Mr. Kilduff, and properly carried, the Board deferred action on the MOU. Mr. Lundin was directed to prepare comments on the draft MOU and to propose changes to the SSCC.
- 3) Northern Regional Managers Meeting. Mr. Lundin indicated that the District Managers for most of the Northern NJ Districts had met on March 15, 2012 at the Morris District. The group agreed to meet on a quarterly basis.

Education:

- 1) 4H Judging. Mr. Lundin indicated that he had represented the District in judging this annual 4H competition held at the Branchville/Frankford School on March 16, 2012.
- 2) Northern NJ Envirothon Field Day- April 20, 2012. The District is sponsoring this annual event to be held at Swartswood State Park.
- 3) Soil Health Conference. Mr. Lundin reminded the Board of the Soil Health Conference scheduled to be held on May 30, 2012 in Ocean County.
- 4) Sussex County Birding and Nature Festival- June 9 and 10, 2012. On motion of Mrs. Straub seconded by Mr. Kilduff and properly carried, the Board approved the District's participation in this program to be held at the Sussex County Fairgrounds. The motion included authorization for the \$25.00 exhibitor fee.

Meetings:

- 1) Northern Regional Supervisors Meeting. Mr. Lundin reported that the Northern NJ Regional Supervisors Meeting has been scheduled for April 26, 2012 in Mountain Lakes. All Supervisors will be attending.
- 2) 2012 Northeast Regional NACD Meeting: Mr. Lundin reported that the 2012 NACD NE Regional Meeting is scheduled for August 19-21, 2012 in Corning NY.

- 3) NJ Annual Conservation Partnership Meeting: Mr. Lundin reported that the annual NJ meeting had been scheduled for November 19, 2012 in Hightstown, NJ.
- 4) 2013 NACD Annual Meeting: Mr. Lundin reported that the 2013 NACD Annual Meeting is scheduled for early February 2013 in San Antonio, Texas.

Clean Waters Initiative:

Mr. Lundin reported that the District had processed three applications for funding for Round 4. All were approved for funding.

North Jersey RC&D: Chairman Rosko reported on the RC&D meeting held on March 7, 2012.

Other Old Business: None

NEW BUSINESS:

- 1) Nominating Committee. The terms of Supervisors Hough and Kilduff are due to expire on June 30, 2012. Both Supervisors expressed an interest in reappointment and both fully met the reappointment requirements. A Nominating Committee meeting was held on March 27, 2012 at the District office. The Nominating Committee voted to recommend to the SSCC the reappointment of both Supervisors Kilduff and Hough. The Board expressed its appreciation for the work of the Committee members: Donna Traylor (Chair), Richard Vohden, Margaret McGarrity, Daniel Coranato and Nathaniel Sajdak.
- 2) Transparency Law-Website. Mr. Lundin distributed a proposal he had received from 20/20 Solutions for modifications to the District website to comply with the recently enacted state statute. The Board directed Mr. Lundin to seek one or more additional proposals.
- 3) April 2012 meeting date. The next meeting of the Board is scheduled for April 25, 2012. In light of the scheduled Northern Regional Supervisors meeting on April 26, 2012, the Board on motion of Mr. Hough seconded by Mrs. Straub and properly carried, determined to reschedule its April meeting to April 26, 2012 at 3:30 p.m. at the District office. At the conclusion of the meeting the Board will car pool to the Northern Regional meeting.

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PUBLIC SESSION:

Chairman Rosko opened the meeting to the public at 3:19 p.m. Having no one come forward, the meeting was closed to the public at 3:20 p.m.

EXECUTIVE SESSION: There was no need for an Executive Session.

ADJOURN:

The Meeting was adjourned at 3:20 p.m. on motion of Mr. Kilduff, seconded by Mr. Ricker and properly carried.

Respectfully submitted for Walter C. Ricker, Secretary

By Clifford R. Lundin