

SUSSEX COUNTY SOIL CONSERVATION DISTRICT

Board of Supervisors Meeting

February 22, 2012

2:00 PM SCSCD Office – Conference Room

186 Halsey Road, Suite 2, Newton, NJ

NEXT MEETING: March 28, 2012–2:00 PM – SCSCD Office (Conference Room)

SUPERVISORS PRESENT: Barbara Rosko, Winifred Straub, James Kilduff and Walter Ricker.

SUPERVISORS ABSENT: Fred Hough

OTHERS PRESENT: Clifford R. Lundin-District Manager, Dan Mull- USDA NRCS-District Conservationist.

Chairman Rosko called the meeting to order at 2:01 p.m. declaring that adequate notice had been provided in accordance with the NJ Open Public Meetings Act. This is a rescheduled meeting and Notice was published in the New Jersey Herald on February 16, 2012. The members joined in a salute to the flag.

MINUTES:

On motion of Mrs. Straub, seconded by Mr. Ricker and properly carried, the Board approved the minutes of the regular meeting of October 26, 2011 subject to two minor typographical corrections.

On motion of Mr. Ricker, seconded by Mrs. Straub and properly carried, the Board approved the minutes of the regular meeting of December 7, 2011.

CORRESPONDENCE:

On motion by Mr. Ricker, seconded by Mr. Kilduff and properly carried, the attached correspondence list was reviewed and approved for the files. Special attention was given to the highlighted items.

TREASURER’S REPORT:

Monthly Report: On motion of Mr. Ricker, seconded by Mrs. Straub and properly carried, the Treasurer’s Report was approved, subject to audit, by Roll Call vote as follows: Mr. Ricker- yes, Mrs. Straub- yes, Mr. Kilduff- yes and Mrs. Rosko- yes. The Treasurer’s Report included the following: Income Statement for the Eight Month Period ending February 29, 2012, Cash Disbursements-Check Register from December 7, 2011 to February 22, 2012, Cash Receipts Journal from December 7, 2011 to February 22, 2012, Cash Account Balance Report as of February 22, 2012, Consulting Engineer-Cash Disbursements Journal from July 1, 2011 to February 22, 2012, General Ledger Trial Balance as of February 22, 2012 and Balance Sheet dated February 29, 2012.

Chapter 251:

Monthly Report: On motion of Mr. Ricker, seconded by Mrs. Straub and properly carried, the attached 251 Project Card Summary Sheet dated February 22, 2012, the Project Status Report dated February 22, 2012 and the Performance Bonds Report dated February 22, 2012 were approved.

District Quarterly Report: On motion of Mrs. Straub, seconded by Mr. Kilduff and properly carried, the attached District Quarterly 251 Report for the period of October 1, 2011 through December 31, 2011 was approved.

Exempt Municipality Quarterly Reports: On motion of Mr. Ricker, seconded by Mr. Kilduff and properly carried, the attached Quarterly 251 reports for Andover Township and Green Township for the period of October 1, 2011 through December 31, 2011 were approved.

Problem sites: The Board also discussed the following SESC problem sites:

- 1) Eagles Nest. SP-125, SP-125B, SP-125C. Mr. Lundin indicated that the Stop Work Order remains in effect. After several weeks of delay, the applicant has recently begun to address the remaining 12 unstable areas of the site. Once that work is satisfactorily performed, the District will vacate its Stop Work Order.
- 2) Eagles Nest- Maurizi- SP-125D. The Stop Work Order remains in effect. The applicant has recently submitted their remediation plan. The plan is under review by the District's engineer, Mr. Sedivy and SSCC engineer Showler.
- 3) Jobeless site- Hopatcong. The District is still awaiting action by the NJDA-SSCC.
- 4) Whispering Woods- VR-748, VR-748A, VR-748B. Ownership of the site has recently changed via a Deed in Lieu of Foreclosure. Mr. Lundin has written to the new owners relative to the outstanding issues at the site.
- 5) Ogdensburg Stream Cleaning. Mr. Lundin reported that matter is under review at the upper management levels of NJDEP.
- 6) Tennessee Gas Pipeline/Mountain Creek. Mr. Lundin indicated that he had inspected the pipeline project last week from 15 different points and that the winter stabilization appears to be performing well. The "pipeline"

run at the Mountain Creek ski area has not been utilized this winter and is not under snow. Mountain Creek did comply with the December 15, 2011 deadline for the submission of an application relative to their restoration work.

- 7) Superior Structures- SP 683. Mr. Lundin indicated that the applicant has failed to comply with several District requests. The District has established a deadline of February 27, 2012 for compliance. A Stop Work Order will be issued if compliance is not achieved by that date.
- 8) Grinnell Material Recovery Facility SP-666. Mr. Lundin reported that the facility was not constructed in accordance with the approved plan. The certification has expired and the site is not fully stable. He is preparing a letter to the SSCC seeking guidance.

Green Township Ordinance: Mr. Lundin reported that he had prepared comments on the proposed amendment to the Green Township SESC ordinance and provided the same to the SSCC. He is still awaiting the SSCC response.

Exempt Municipality Annual Review: Mr. Lundin reported that the reviews will be scheduled within the coming month. The SSCC has established an April 15 deadline for the submission of the reports.

Agriculture-NRCS:

- a) NRCS report. Mr. Mull provided the Board with the attached report dated February 2012. NRCS has completed rankings for the FY2012 EQIP program. 16 applications have been preapproved for Sussex County. The Board approved the report on motion of Mr. Ricker, seconded by Mrs. Straub and properly carried. The motion included authorization for the chairman to sign a Forest Stewardship Conservation Plan for a property in Green Township.
- b) Cooperators. On motion of Mr. Ricker, seconded by Mr. Kilduff and properly carried, the Board approved the following applications for Conservation Agreements:
 - i) Pearl DiSabatino seeking assistance for a Conservation Plan for a 54.4 acre parcel in Wantage Township;
 - ii) Westfall Farms, LLC seeking assistance for surface water control for a 322 acre parcel in Montague; and
 - iii) Gail Warren seeking assistance for a Conservation Plan for a 44 acre parcel in Wantage.

- c) Animal Waste Management Rule. The NJDA rule requires full compliance by March 16, 2012. NJDA estimates that there are 600 entities in Sussex County subject to the rule. To date, only 40 facilities have submitted the required plan. Mr. Mull provided the Board with a brief overview of the rule.
- d) 2011 Outstanding Young Farmer of the Year. Mr. Lundin reported that Paul “Duce” Tallamy of Sussex County had been chosen as the NJ and National Outstanding Young Farmer of the Year.

SSCC Report: Mr. Minch was not in attendance. In his absence Mr. Lundin discussed the following statewide issues with the Board:

- a) District Liaison Meetings: These meetings will be scheduled every other month during the months when the SSCC does not meet.
- b) Demolitions: SSCC and NJDCA have jointly issued a guidance bulletin to municipal construction officials clarifying the need for a SESC approval for demolitions disturbing more than 5,000 sq. feet.
- c) Stormwater basin grants. The SSCC has received a grant from NJDEP to enter H&H data on stormwater basins into a computer data base. The SSCC estimates that there are 1550 basins within Sussex County. Under the grant the SCSCD is scheduled to receive approximately \$8,700.00 to enter the data.
- d) Ethics Training: At this point Supervisors Kilduff, Hough and Ricker still need to complete the ethics training. They were urged to do so in the immediate future.
- e) NJDA White Paper. This matter will be discussed in executive session.

Education:

- a) Northern NJ Envirothon Field Day- April 20, 2012. The District is sponsoring this annual event to be held at Swartswood State Park. All speakers have been filled .
- b) NJ Envirothon: The NJ Envirothon is scheduled for May 5. The Board is in receipt of a letter from the NJACD seeking contributions to the event. On motion of Mrs. Straub seconded by Mr. Ricker and approved on roll call vote, the Board voted to contribute \$500.00 to the 2012 Envirothon. Roll Call vote as follows: Mr. Ricker- yes, Mrs. Straub- yes, Mr. Kilduff- yes and Mrs. Rosko- yes.

- c) 2012 Conservation Poster Contest: Mr. Lundin reported that the NJACD has determined to switch the 2012 Conservation Poster Contest from the fall to the spring. Entries are due to Trenton by no later than April 19. After discussion, Mrs. Straub moved, seconded by Mr. Ricker not to participate in the 2012 contest. The Board remains willing to participate in future years, but the time frame provided is too short to participate in the spring 2012 contest.
- d) 2011 Conservation Poster Contest: Mr. Lundin reported that he had attended the January 25, 2012 meeting of the Sussex Wantage Board of Education and presented the Middle School 1st place award. He is also scheduled to attend the February 27, 2012 meeting of the Hopatcong Board of Education to make the remaining presentations.
- e) Soil Health Conference. Mr. Lundin reported on a Soil Health Conference scheduled to be held on May 30, 2012 in Ocean County. On motion of Mr. Kilduff seconded by Mrs. Straub and properly carried, Mr. Lundin was authorized to attend.
- f) Specialty Ethnic Crop Workshop. Mr. Lundin indicated that he had been approached by Morris County SCD to co-sponsor a workshop on Specialty Ethnic Crops. Originally this was to have been held in Sussex County, but has recently been moved to Morris County. With the relocation, Morris County will proceed to sponsor the event on its own.
- g) NJ Flower Show. Mr. Lundin reported that the NJACD had an exhibit at the NJ Flower Show held from February 16 through February 19.

Meetings:

- 1) Vernon Environmental Commission: Mr. Lundin reported that he had been invited to the March 13, 2012 meeting of the Vernon Environmental Commission.
- 2) 2012 Northeast Regional NACD Meeting: Mr. Lundin reported that the 2012 NACD NE Regional Meeting is scheduled for late July 2012 in Corning NY.
- 3) 2013 NACD Annual Meeting: Mr. Lundin reported that the 2013 NACD Annual Meeting is scheduled for early February 2013 in San Antonio, Texas.
- 4) NJ Northern Region Supervisors Meeting. Mr. Lundin reported that the Northern NJ Regional Supervisors Meeting has been scheduled for April 26, 2012 in Mountain Lakes. All Supervisors are urged to attend.

- 5) NJ Annual Conservation Partnership Meeting: Mr. Lundin reported that the annual NJ meeting had been scheduled for November 19, 2012 in Hightstown, NJ.

Clean Waters Initiative:

- 1) Vouchers: Mr. Lundin reported that the District had been reimbursed in full for all work conducted in 2011.
- 2) Grant extension: The Pinchot Institute has offered the District a one-year extension to the contract and has increased the amount of the contract to \$8,000.00. On motion of Mrs. Straub, seconded by Mr. Kilduff, the Board on roll call vote authorized Chairman Rosko to execute the attached Contract extension. Roll Call vote as follows: Mr. Ricker- yes, Mrs. Straub- yes, Mr. Kilduff- yes and Mrs. Rosko- yes.
- 3) Round 4 applications: Mr. Lundin reported that the District had processed two applications for funding for Round 4.

North Jersey RC&D: Chairman Rosko reported on the RC&D meeting held on February 1, 2012.

Other Old Business: None

NEW BUSINESS:

Mr. Lundin reported that the SSCC has notified the District that the terms of Supervisors Hough and Kilduff were due to expire on June 30, 2012. Supervisor Kilduff expressed an interest in reappointment. Chairman Rosko appointed the following to the Nominating Committee: Donna Traylor (Chair), Richard Vohden, Margaret McGarrity and Daniel Kent.

PUBLIC SESSION:

Chairman Rosko opened the meeting to the public at 3:02 p.m. Having no one come forward, the meeting was closed to the public at 3:03 p.m.

EXECUTIVE SESSION: On motion of Mr. Kilduff seconded by Mr. Ricker and properly carried the Board went into executive session at 3:16 p.m. for the discussion of contractual and legal matters. The minutes are to be made available upon conclusion of the matter and authorization of the Board. The Board returned from executive session at 3:22 p.m.

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ADJOURN:

The Meeting was adjourned at 3:25 p.m. on motion of Mr. Kilduff, seconded by Mrs. Straub and properly carried.

Respectfully submitted for Walter C. Ricker, Secretary

By Clifford R. Lundin