

SUSSEX COUNTY SOIL CONSERVATION DISTRICT

Board of Supervisors Meeting
September 21, 2011

7:30 PM SCSCD Office – Conference Room
186 Halsey Road, Suite 2, Newton, NJ

NEXT MEETING: October 26, 2011–7:30 PM – SCSCD Office (Conference Room)

SUPERVISORS PRESENT: Barbara Rosko, Fred Hough, Winifred Straub, James Kilduff and Walter Ricker.

SUPERVISORS ABSENT: None.

OTHERS PRESENT: Clifford R. Lundin-District Manager, Dan Mull- USDA NRCS-District Conservationist

Chairman Rosko called the meeting to order at 7:34 p.m. declaring that adequate notice has been provided in accordance with the NJ Open Public Meetings Act. This is a rescheduled meeting. Notice was published in the NJ Herald on July 25, 2011. The members joined in a salute to the flag.

MINUTES:

On motion by Mr. Hough, seconded by Mrs. Straub and properly carried (with Mr. Ricker and Mr. Kilduff abstaining), the minutes of the regular meeting of July 20, 2011 were approved.

On motion by Mr. Kilduff, seconded by Mr. Ricker and properly carried, the minutes of the Special Meeting of September 6, 2011 were approved.

CORRESPONDENCE:

On motion by Mr. Hough, seconded by Mr. Ricker and properly carried, the attached correspondence list was reviewed and approved for the files. Special attention was given to the highlighted items.

TREASURER’S REPORT:

- a) Monthly Report: On motion of Mr. Hough, seconded by Mrs. Straub and properly carried, the Treasurer’s Report was approved, subject to audit, by Roll Call vote as follows: Mr. Hough- yes, Mr. Ricker-yes, Mrs. Straub- yes, Mr. Kilduff- yes and Mrs. Rosko- yes. The Treasurer’s Report included the following: Income Statement for the One Month Period ending September 30, 2011, Cash Disbursements-Check Register from July 20, 2011 to September 21, 2011, Cash Receipts Journal from July 20, 2011 to September 21, 2011, Cash Account Balance Report as of September 21, 2011, Consulting Engineer-Cash Disbursements Journal from July 1, 2011 to September 21, 2011, General Ledger Trial Balance as of September 21, 2011 and Balance Sheet dated September 30, 2011.

- b) FY2011 Audit: Mr. Lundin reported that earlier today, he had received the draft audit for review. The draft contains no negative comments or recommendations. We hope to have the final report by the October meeting. As part of this discussion, the Board reviewed the "in-kind services" statements provided by the NRCS and SSCC. Chairman Mrs. Rosko directed Mr. Lundin to request an itemized accounting of the SSCC statement.
- c) Authorized Signatures for Sussex Bank. On motion of Mrs. Straub seconded by Mr. Ricker and adopted by roll call vote, Mr. Lundin was added to the list of authorized signatures for the District's two Certificates of Deposit at the Sussex Bank. Roll Call vote as follows: Mr. Hough- yes, Mr. Ricker-yes, Mrs. Straub-yes, Mr. Kilduff- yes and Mrs. Rosko- yes.

Chapter 251:

Monthly Report: On motion of Mrs. Straub, seconded by Mr. Hough and properly carried, the attached 251 Project Card Summary Sheet dated September 21, 2011, the Project Status Report dated September 21, 2011 and the Performance Bonds Report dated September 21, 2011 were approved.

Andover Township: Mr. Lundin noted that the Andover Township Committee recently made the decision to disband their construction department and to allow the NJ Department of Community Affairs (NJDCA) to do all plan reviews and inspections. Prior to this time, the Andover Construction Official has been coordinating Andover's SESC activities. Mr. Lundin has spoken to the Andover Township Engineer who reported that he will be assuming the administrative duties previously provided by the Construction Official.

Problem sites: The Board also discussed the following SESC problem sites:

- 1) Eagles Nest. SP-125, SP-125B, SP-125C. Mr. Lundin and Mr. Showler of the SSCC recently met with Allen Campbell, engineer for the applicant and reached a conceptual agreement relative to the modifications necessary to allow the plan to be recertified. The revisions are expected in the near future.
- 2) Eagles Nest- Maurizi- SP-125D. This site suffered a mud slide on August 28, 2011. A Stop Work Order was issued by the District. The applicant has retained Jack O'Krepy as their engineer to prepare a SESC plan to stabilize the site.

- 3) Jobeless site- Hopatcong. The District is still awaiting action by the NJDA-SSCC.
- 4) Whispering Woods- VR-748, VR-748A, VR-748B. Mr. Lundin reported no progress relative to the outstanding issues with the site. Mr. Lundin spoke to one of the project owners, Robert Handler, and received his assurance that Woodmont would be submitting the application for recertification for VR-748B in the near future.
- 5) Ogdensburg Stream Cleaning. Mr. Lundin and Mr. Hansen participated in a site meeting earlier this date with NJDEP and officials of Ogdensburg.
- 6) Tennessee Valley Gas Pipeline- 300 line project. The project apparently suffered a major blowout during Hurricane Irene. The District and NJDEP conducted a joint inspection immediately prior to the storm. Additional inspections are scheduled for the next week.

Green Township Ordinance: Mr. Lundin reported that Green Township has submitted draft revisions to its ordinance. The draft is currently under review.

Draft BMP Guide: Mr. Lundin reported that he had received from NJDEP a draft BMP guide to assist applicants in complying with the NJPDES- General Permit for Construction Site Discharges. Once this is finalized, we will make this a link on the District website and direct applicants to the document.

Agriculture-NRCS:

- a) NRCS report. Mr. Mull provided the attached report dated September 2011 to the Board. The Board approved the report on motion of Mr. Ricker, seconded by Mr. Kilduff and properly carried. Mr. Mull reported that NRCS is still accepting FY 2012 applications under the EQIP Forestry, EQIP CAP, WHIP and AMA programs. There are currently 16 EQIP applications, 4 AMA applications and 1 WHIP application under review for Sussex County.
- b) Cooperators. On motion of Mr. Hough, seconded by Mr. Ricker and properly carried the Board approved the request for conservation assistance from Henry M. Boheim for a farm located in Wantage and Frankford Townships.

SSCC Report: Mr. Minch was not in attendance. In his absence Mr. Lundin reported on the following items:

- a) NJ Transparency Legislation. The proposal has passed the Assembly on third reading. The proposal has passed the Senate on second reading. Once the Senate passes it a third time it will go to Governor Christie for signature. Once it is adopted, Mr. Lundin will contact several area website developers to obtain cost estimates for complying with the new requirements.
- b) FY-2011 251 Statistics. Mr. Lundin reviewed with the Board summary statistics for FY2011 relative to the 251 program across the state. The Sussex district had the lowest level of new 251 applications. This implies that the economic recession may have had a greater impact on Sussex County than in the remainder of the state.

Education:

- a) Sussex County Harvest Festival- October 15, 2011. Mr. Lundin reported that the District had been invited to demonstrate the Soil tunnel at this annual festival. Unfortunately he is scheduled for the ANJEC Environmental Congress on that date. None of the Supervisors were available to help on the exhibit and the Board directed Mr. Lundin to send its regrets to the organizers of the Harvest Festival.
- b) Rutgers Soil and Site Evaluation Course- Mr. Lundin reported that Mr. Eckert will be attending this course at Rutgers University from October 3 through 5.
- c) NJACD Annual Conservation Poster Contest. Mr. Lundin indicated that the District had distributed information relative to the annual contest to all Sussex County schools. The submission deadline is October 21, 2011.

Meetings:

- a) Northeast Regional NACD Meeting. Mr. Lundin reported on his participation at the 2011 Northeast NACD meeting held August 7 through August 9, 2011 in Plymouth, Massachusetts.
- b) NJACD- Annual Meeting- October 6, 2011- Clinton, NJ. Mrs. Straub moved, seconded by Mr. Kilduff and properly carried by roll call vote, that the District authorize all 5 supervisors as well as Mr. Lundin to attend the NJACD Annual Meeting. This is a mandatory training session under the SSCC policy. The District is to pay registration costs only. Roll Call vote as follows: Mr. Hough-yes, Mr. Ricker-yes, Mrs. Straub- yes, Mr. Kilduff- yes and Mrs. Rosko- yes.

Mr. Lundin and Mrs. Rosko outlined for the Board some of the issues to be addressed at the meeting. These include: elimination of the separate Educational Council and proposed Bylaw amendments. Mrs. Rosko will also be seeking nomination for another term on the State Committee.

Mr. Lundin noted that Mrs. Rosko is scheduled to receive an award at the conference for the completion of 15 years of service on the SCSCD. Similarly Cathy Williams is scheduled to receive her 10 year service award.

Mr. Lundin offered a Resolution for consideration relative to the amendment of the Farm Bill to allow the use of WHIP funds for non-federal public lands. Mrs. Straub moved the Resolution, which was seconded by Mr. Hough and properly carried.

- c) District Liaison Meeting. Mr. Lundin reported that he will be travelling to Trenton on September 22, 2011 for the quarterly Managers Liaison meeting.

Clean Waters Initiative: Mr. Lundin reported that one of the two Sussex County applications that were submitted for the second funding round was approved.

RC&D Funding: Mrs. Rosko reported on the activities of the North Jersey RC&D Council.

Other Old Business: None

NEW BUSINESS:

- a) Employee Thomas Hansen. Mr. Lundin reported that Mr. Hansen had successfully completed his probationary period. Effective October 10, 2011, Mr. Hansen will receive an increase to \$13.00 per hour.
- b) Replacement of part-time clerk. Mr. Lundin indicated that he had contacted three area high schools looking for a cooperative education student. To date, no applications have been received. The Board suggested that he contact the Sussex County Office of Senior Services to determine if any senior citizens might be interested in working part-time with the District.

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PUBLIC SESSION:

Chairman Rosko opened the meeting to the public at 8:59 p.m. Having no one come forward, the meeting was closed to the public at 9:00 p.m.

EXECUTIVE SESSION:

There was no need for an Executive Session.

ADJOURN:

The Meeting was adjourned at 9:01 p.m. on motion of Mr. Kilduff, seconded by Mrs. Straub and properly carried.

Respectfully submitted for Walter C. Ricker, Secretary

By Clifford R. Lundin