

SUSSEX COUNTY SOIL CONSERVATION DISTRICT

Board of Supervisors Meeting

June 23, 2010

7:30 PM SCSCD Office – Conference Room

186 Halsey Road, Suite 2, Newton, NJ

NEXT MEETING: July 28, 2010–7:30 PM – SCSCD Office (Conference Room)

SUPERVISORS PRESENT: Philip Deacon, Walter Ricker, and Winifred Straub

SUPERVISORS ABSENT: Fred Hough, Barbara Rosko

OTHERS PRESENT: Clifford R. Lundin-District Manager, Dan Mull- USDA NRCS-District Conservationist, James Kilduff, Supervisor Nominee.

Vice-Chairman Deacon called the meeting to order at 7:35 p.m. declaring that adequate notice has been provided in accordance with the NJ Open Public Meetings Act.

The members joined in a salute to the flag.

MINUTES

On motion by Mrs. Straub, seconded by Mr. Ricker and properly carried, the minutes of the regular meeting of May 26, 2010 were approved.

CORRESPONDENCE

On motion by Mr. Ricker, seconded by Mrs. Straub and properly carried, the correspondence list was reviewed and approved for the files. Special attention was given to the highlighted items.

TREASURER'S REPORT

On motion of Mr. Ricker, seconded by Mrs. Straub and properly carried, the Treasurer's Report was approved, subject to audit, by Roll Call vote as follows: Mr. Ricker – yes, Mrs. Straub- yes, Mr. Deacon – yes. The Treasurer's Report included the following: Cash Disbursements-Check Register from May 26, 2010 to June 23, 2010, Cash Receipts Journal from May 26, 2010 to June 23, 2010, Income Statement for the twelve month period ending June 30, 2010; Cash Account Balance Report as of June 23, 2010; Consulting Engineering- Cash Disbursements Journal from July 1, 2009 to June 23, 2010, General Ledger Trial Balance as of June 23, 2010 and Balance Sheet dated June 30, 2010. Mr. Lundin reviewed for the Board, the financial condition of the District. We have completed the year with a small profit. Mr. Lundin reported that he had opened at Sussex Bank, an interest bearing account for the District's dedicated funds. The account should yield approximately \$2500 in interest per year.

FY2010 Budget

Mr. Lundin presented the Board with a proposed Amendment to the FY2010 Budget to reflect the actual income and expenditures. This included the cancellation of the appropriation from the 251 reserves. The budget amendment was adopted on motion of Mrs. Straub, seconded by Mr. Ricker, by roll call vote as follows: Mr. Ricker – yes, Mrs. Straub- yes, Mr. Deacon – yes.

FY 2011 Budget

Mr. Lundin presented the Board with a proposed Budget for FY2011 as prepared by the Budget committee of Mrs. Rosko and Mrs. Straub. The budget anticipates the need to appropriate \$39,785.00 from the 251 reserves. After discussion, Mrs. Straub moved and Mrs. Ricker seconded to adopt the FY2011 budget. A roll call vote was as follows: Mr. Ricker – yes, Mrs. Straub- yes, Mr. Deacon – yes.

OLD BUSINESS

Chapter 251 – On motion by Mrs. Straub, seconded by Mr. Ricker and properly carried the 251 Project Card Summary Sheet dated June 23, 2010, the Project Status Report dated June 23, 2010, and the Performance Bonds Report dated June 23, 2010 were approved.

The Board also discussed the following SESC problem sites:

- 1) Eagles Nest. SP-125, SP-125B, SP-125C. A combined Notice of Violation/Stop Work Order was issued on April 9, 2010. The property owner, Sparta Township and Sussex County have recently reached agreement on emergency stabilization activities that will allow Main Street to be reopened. Work was apparently initiated on June 21, 2010. A formal SESC plan for the work is anticipated in the near future.
- 2) Sparta Meadows SP 555 and SP-555. The District has previously authorized the use of the bond in conjunction with a Sparta Township action. Mr. Lundin recently spoke to the Sparta Engineer, Eric Powell. It appears that a representative of the property owner may be willing to undertake the final stabilization work and the use of the bond may not be necessary.
- 3) Farley FL-125. The District will continue to monitor this site, which has been abandoned by the builder.
- 4) 284 Aggregates- WT-057M. The SESC plan has been finally re-certified with amendments. NJDEP has issued a Notice of Violation that requires the operation to comply with the SESC plan. .

Chapter 251 report- continued

- 5) Sussex County Route 620-Sparta Glen Slope Restoration Project- SP-503. At its April meeting, the District authorized a letter (sent May 5, 2010) to the Freeholder Director expressing concern relative to the condition of the slope. An e-mail inquiry was received on June 23, 2010 from the County Engineer, Walter Cramp. Apparently they have closed their file and they are requesting copies of the District files
- 6) Jobeless site- Hopatcong. The SSCC has apparently not taken any further action.
- 7) Hardyston Soil Removal Site. The Stop Work Order remains in effect. Whoever was removing material from the site has apparently ceased operation.
- 8) Falcon Ridge- HB-039. Mr. Lundin met with the project owner and site manager on June 22, 2010. Mr. Eckert has been assigned to meet with the site manager and outline all of our requirements.
- 9) SC Charter School of Technology- SP687. A Notice of Violation has been issued as a result of repeated failure to maintain the tracking pad as noted in the District inspections.
- 10) Emerald Estates-Hardyston- HY-220. This site is regularly in non-compliance with the SESC plan. Formal enforcement action may be necessary.
- 11) Bitsak Brothers- Wantage. NJDEP recently inquired relative to this soil removal operation. It was unclear if Wantage Township or the District regulated the operation. The plan previously approved by Wantage Township is apparently expired. After discussion with Wantage officials, it was determined that the District would assume jurisdiction over the site. The District has requested the submission of a complete plan.
- 12) Lowes- Hampton- HP-224. Mr. Lundin noted that the performance bond is now depleted due to the administrative fees. The site is stable and no materials are currently leaving the site. The District will consider further action at the July meeting.
- 13) Fredon Mudslide- Hendershot Christmas Tree Farm. Mr. Lundin reported on a mudslide from the Hendershot Farm to an adjoining residential

Chapter 251 report continued

property. This is not a chapter 251 issue. Mr. District is urging the farmer to request NRCS assistance.

Agriculture-NRCS

- a) NRCS report– Mr. Mull provided the attached report to the Board. The Board approved the report on. motion of Mr. Ricker, seconded by Mrs. Straub and properly carried. Mr. Mull provided a brief overview of the available Farm Bill financial and technical assistance programs.
- b) Confidentiality Agreement- The final agreement should be ready for District consideration at the July meeting.
- c) Cooperators- One request for assistance was received from a Ms. Fritz for a property in Andover Township. The Conservation Agreement was approved by motion of Mr. Ricker, seconded by Mrs. Straub and properly carried.

SSCC Report: Mr. Minch was not present.

Education

- a) SC Farm and Horse Show/NJ State Fair- August 7-15. Mr. Lundin participated in a meeting on June 11 relative to the District's display in the County Building.

Meetings

- a) NACD Regional Meeting. The 2010 Northeast Regional NACD Meeting has been scheduled for August 8- August 11, 2010 in Portland Maine. In a motion by Mrs. Straub moved, seconded by Mr. Ricker, and properly carried, the District agreed to pay the registration fees for the Manager and any Supervisor wishing to attend. No other reimbursement was authorized.
- b) NJACD- The Annual meeting has been scheduled for September 20-21, 2010. It will be in a South Jersey location, either Avalon or Ocean City.

NEW BUSINESS

Mr. Lundin reported that Evelyn Belcher, mother of Richard Belcher, the NJ Envirothon coordinator had passed away. On motion of Mrs. Straub, seconded by Mr. Ricker and properly carried, the District determined to donate \$50 to the family's designated charity, the Mountain Valley Hospice.

PUBLIC SESSION

Mr. Deacon opened the meeting to the public at 8:25 p.m. Having no one come forward, the meeting was closed to the public.

EXECUTIVE SESSION

At 8:26 p.m., on Motion of Mrs. Straub seconded by Mr. Ricker and properly carried the Board went into Executive session to discuss personnel issues. The Board returned from executive session at 8:40 p.m.

FY2011 Salaries

On Motion of Mrs. Straub seconded by Mr. Ricker and properly carried by the following roll call vote, the Board approved salary increases for FY2011: Mr. Ricker – yes, Mrs. Straub- yes, Mr. Deacon – yes

Mr. Lundin – 3.5 %,
Ms. Williams- 3.5%
Mr. Eckert- 3.5%
Mr. Baysa- 2.0 %
Mrs. Zvalaren- \$.25 per hour

ADJOURN:

The Meeting was adjourned at 8:45 p.m. on motion of Mrs. Straub seconded by Mr. Ricker and properly carried.

Respectfully submitted for Walter C. Ricker, Secretary

By Clifford R. Lundin

SUSSEX COUNTY SOIL CONSERVATION DISTRICT

Board of Supervisors Meeting

EXECUTIVE SESSION

June 23, 2010

SUPERVISORS PRESENT: Philip Deacon, Walter Ricker, and Winifred Straub

SUPERVISORS ABSENT: Fred Hough, Barbara Rosko

OTHERS PRESENT: Clifford R. Lundin-District Manager

Vice-Chairman Deacon called the meeting to order at 8:26 p.m. The purpose of the meeting was to review the attached recommendations of the Salary Committee for FY2011. Mr. Lundin and Mrs. Straub reviewed the recommendations for the Board. After sufficient discussion, Mrs. Straub moved, seconded by Mr. Ricker and properly carried to return to open session at which point action would be taken. Meeting adjourned at 8:40 p.m.

Respectfully submitted for Walter C. Ricker, Secretary

By Clifford R. Lundin