

SUSSEX COUNTY SOIL CONSERVATION DISTRICT

Board of Supervisors Meeting
September 23, 2009

7:30 PM SCSCD Office – Conference Room
186 Halsey Road, Suite 2, Newton, NJ

NEXT MEETING: October 28, 2009–7:30 PM – SCSCD Office (Conference Room)

SUPERVISORS PRESENT: Barbara Rosko, Fred Hough, and Walter Ricker

SUPERVISORS ABSENT: Phillip Deacon

OTHERS PRESENT: Clifford R. Lundin, Maria Collazo

Chairman Rosko called the meeting to order declaring that adequate notice has been provided in accordance with the Open Public Meetings Act.

MINUTES

On motion by Mr. Hough, seconded by Mr. Ricker and properly carried the minutes of the regular meeting of August 26, 2009 and the special meeting of September 10, 2009 were approved

CORRESPONDENCE

On motion by Mr. Hough, seconded by Mr. Ricker and properly carried the correspondence was reviewed and approved for the files. Special attention was given to the highlighted items. In addition to the correspondence list the following items were discussed: a) The NJ Sec of Ag's report of August 29, b) the NJACD request for Resolutions and c) the NRCS announcement that they are accepting applications under the Conservation Stewardship Program until September 30, 2009.

TREASURER'S REPORT

On motion by Mr. Ricker seconded by Mr. Hough and properly carried the Treasurer's Report was approved, subject to audit by Roll Call as follows: Mr. Hough – yes, Mr. Ricker – yes, Ms. Rosko – yes. The Treasurer's Report included the following: Cash Disbursements Check Register from August 26, 2009 to September 23, 2009, Cash Receipts Journal from August 26, 2009 to September 23, 2009, Income Statement for the three month period ending September 30, 2009; Cash Account Balance Report as of September 23, 2009; Consulting Engineering Expenses Cash Disbursements Journal from July 1, 2009 to September 23, 2009; General Ledger Trial Balance as of September 30, 2009 and Balance Sheet dated September 30, 2009.

AUDIT

Mr. Lundin reported that the Auditors were in the office for 3 days within the past week. No major problems have been identified to date. The Board reviewed the in-kind service reports received from NRCS and NJDA in connection with the annual audit.

OLD BUSINESS (Cont.)

Chapter 251 – On motion by Mr. Ricker, seconded by Mr. Hough and properly carried the Project Card Summary Sheet dated 9/23/09, the Project Status Report dated September 23, 2009, the Performance Bonds Report of September 23, 2009, and the RFA Report for the period of 8/27/09 through 9/23/09 were approved.

The Board also discussed the following 251 matters:

- a) Standards Committee. The SSCC is forming a committee to review the NJ Standards that expire in 2011. Ms. Rosko has submitted Mr. Lundin's name as a member of the Committee.
- b) Citizen Complaint- Ballentine Road- Andover. Mr. Lundin discussed a citizen complaint involving a site owned by Mr. Deacon in Andover Township, an exempt municipality. He indicated that he had toured the site with the Andover Township engineer. No violations were found.
- c) Andover Township Ordinance: Mr. Lundin indicated that the SSCC staff had reviewed the Andover Township ordinance revisions and have requested certain changes and modifications.
- d) Fee Bifurcation: Mr. Lundin indicated that the District has agreed to accept fees in two installments for re-certifications of projects at the request of applicants. An applicant must submit the review and certification fee at the time of application submittal. The inspection fees must be submitted prior to the receipt of the certified plan. The Board indicated its support of this action.
- e) Spangenberg suit: Mr. Lundin indicated that the District had received notice from its insurance carrier that the District had been dismissed from the litigation.

MODIFICATIONS TO THE RFA PROGRAM:

Mr. Lundin indicated that modifications to the RFA program are to go into effect on October 1, 2009. Effective that date, all applications must be submitted on line at the DEP website. He and Ms. Zvalaren of the SCSCD office will attend training in Trenton on September 24, 2009.

AGRICULTURE – NRCS – Ms. Collazo presented the NRCS Activities Update for Sussex County dated September 2009. She requested signatures for five Conservation Plans: She also indicated that there are 20 applications pending for assistance in Sussex County: 11 EQIP, 5 WHIP, and 4 AMA. Her office is also working on two HEL applications. The report was unanimously accepted on Motion of Mr. Hough and seconded by Mr. Ricker.

Outstanding Young Farmer.

Mr. Lundin noted that nominations are being sought for the 2011 Outstanding Young Farmer.

Old Business (Cont.)

EDUCATION

Mr. Lundin indicated that the District would participate in the Patriots' Path Council Centennial Jamboree to be held at the Sussex County Fairgrounds October 3, 2009. We will feature the Soil Tunnel

Mr. Lundin also indicated that there will be a 2010 Envirothon Planning Meeting on September 29.

UPCOMING MEETINGS

- A) The 2009 NJACD conference will be held on October 27, 2009 in Freehold. Mr. Lundin will make car-pool arrangements for the one-day event. As part of this meeting the NJACD has solicited nominations for various awards. On Motion of Mr. Hough, seconded by Mr. Ricker and properly carried, the Board decided to submit the name of Cathy Williams for Administrative Achievement
- B) The 2010 NACD Annual Meeting will be held January 30-February 3, 2010 in Orlando, Florida.
- C) The 2010 Northeast Regional NACD Meeting has been scheduled fro August 8-August 11, 2010 in Portland Maine.

NOMINATING COMMITTEE:

Mr. Lundin reported that he had scheduled a meeting of the District Nominating Committee for 5:00 p.m. on Wednesday September 30, 2009. The only resume received to date was from former manager, Wini Straub.

NEW BUSINESS

Cooperators – Mrs. Lundin presented the Board with a Request for Assistance/Conservation Agreement from Tri-Farms, Inc for a property located in Andover Borough, Byram Township and Green Township. On motion of Ricker, seconded by Mr. Hough and properly carried the Request for Assistance for the aforementioned property was approved.

Contract/ Resolution Attorney Appointment – On motion by Mr. Hough, seconded by Mr. Ricker and properly carried, the Board adopted the attached Resolution appointing William Haggerty, esquire as special counsel for the district.

Custodian of Public Records

On Motion of Mr. Hough, seconded by Mr. Ricker and properly carried, Mr. Lundin was appointed as Custodian of Public Records for the District.

NEW BUSINESS (Cont.)

Certifying Agent for PERS.

On Motion of Mr. Hough seconded by Mr. Ricker and properly carried, the Board appointed Ms. Williams as the certifying agent for the district for PERS matters.

No Net Loss program.

On Motion of Mr. Ricker, seconded by Mr. Hough and properly carried, Mrs. Rosko was authorized to execute the Cooperative Agreement with the SSCC and the NJDEP-Division of Parks and Forests under the No net loss program.

Public Session - Ms. Rosko opened the meeting to the public at 8:35 PM. Having no one come forward the meeting was closed to the public.

Adjourn:

The Meeting was adjourned at 8:40 p.m. on Motion of Mr. Hough seconded by Mr. Ricker and properly carried.

Submitted for Walter C. Ricker, Secretary

By Clifford R. Lundin