

SUSSEX COUNTY SOIL CONSERVATION DISTRICT
Board of Supervisors Meeting
September 10, 2009

10:00 A.M. SCSCD Office – Conference Room
186 Halsey Road, Suite 2, Newton, NJ

NEXT MEETING: September 23, 2009–7:30 PM – SCSCD Office (Conference Room)

SUPERVISORS PRESENT: Philip Deacon, Fred Hough, Barbara Rosko and Walter Ricker

SUPERVISORS ABSENT: None

OTHERS PRESENT: Wini Straub, Franck Minch

Acting Chairman Deacon called the meeting to order declaring that adequate notice has been provided in accordance with the Open Public Meetings Act.

On Motion of Ms. Rosko and Mr. Hough, and the unanimous consent of all, Wini Straub was appointed to take the minutes of this special meeting.

RESIGNATION OF CHAIRMAN

Mr. Deacon read a letter from Chairman Lundin dated August 31, 2009 resigning from his position with the Board. On motion of Mr. Hough and Mr. Ricker the resignation was accepted with regret.

APPOINTMENT OF DISTRICT MANAGER

Mr. Deacon reviewed the interview process for the position of District Manager. The Committee (Mrs. Rosko and Mr. Deacon) publicly solicited resumes and interviewed several candidates. Former Chairman Lundin took no part in the process. Mr. Lundin submitted his resume after the submission of his resignation and was subsequently interviewed by the committee. After due consideration, the committee recommends Mr. Lundin for the appointment.

On motion of Mrs. Rosko, seconded by Mr. Hough, and the unanimous consent of all, Clifford R. Lundin was appointed as District Manager/General Counsel for the District effective September 14, 2009. Salary was set at \$65,702.00 per annum based upon a 35 hour workweek. Standard district benefits per the District Personnel Policy Manual to apply. The Board specifically acknowledged that Mr. Lundin is an attorney in private practice. The Board acknowledged that Mr. Lundin may continue his practice during non-district hours, provided none of his activities conflict with District actions. Mr. Lundin agreed not to accept any “developer” clients building in Sussex County.

BOARD REORGANIZATION.

Chairman: Mr. Hough nominated Mr. Deacon for the position of Chairman, Mr. Deacon respectfully declined. Mr. Ricker nominated Barbara Rosko for chairman. Mr. Deacon seconded motion. All in favor.

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Vice Chairman: Mr. Hough moved and Mr. Ricker seconded, Phillip Deacon for vice chairman. All in favor.

Treasurer: Mr. Deacon moved and Ms. Rosko seconded the name of Fred Hough for Treasurer. All in favor.

Secretary: Mr. Hough moved and Mr. Deacon seconded, the name of Walter Ricker as Secretary. All in favor.

All seats to run through June 30, 2010. The Board acknowledged that the officer positions could be shifted, once a new member is appointed to replace Mr. Lundin.

FY2010 Budget

The Board reviewed a draft budget prepared by Ms. Rosko, Ms. Straub and Mr. Lundin. After extensive discussion, the attached budget was unanimously adopted on motion of Deacon and Hough. Ms. Rosko noted that the budget is a living document and can be modified as needed during the current fiscal year.

Contract/Resolution Attorney Appointment

On motion by Ms. Rosko, seconded by Mr. Deacon and properly carried the Resolution for the Attorney Appointment was carried to the September 23, 2009 meeting.

Public Session

Mr. Deacon opened the meeting to the public. With no one coming forward the meeting was closed to the public.

Adjourn:

Meeting adjourned at 10:30 a.m. on Motion of Ms. Rosko and Mr. Hough.

Submitted for Walter C. Ricker, Secretary

By Winifred A. Straub