

SUSSEX COUNTY SOIL CONSERVATION DISTRICT  
Board of Supervisors Meeting  
August 26, 2009

7:30 PM SCSCD Office – Conference Room  
186 Halsey Road, Suite 2, Newton, NJ

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NEXT MEETING: September 23, 2009–7:30 PM – SCSCD Office (Conference Room)

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SUPERVISORS PRESENT: Philip Deacon, Fred Hough, Clifford R. Lundin, Barbara Rosko

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SUPERVISORS ABSENT: Walter Ricker

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OTHERS PRESENT: Wini Straub, Maria Collazo

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Chairman Lundin called the meeting to order declaring that adequate notice has been provided in accordance with the Open Public Meetings Act.

MINUTES

On motion by Mr. Deacon, seconded by Mr. Hough and properly carried the minutes of the July 22, 2009 meeting were approved

CORRESPONDENCE

On motion by Mr. Deacon, seconded by Mr. Hough and properly carried the correspondence was reviewed and approved for the files. Special attention was given to the highlighted items.

TREASURER’S REPORT

On motion by Mr. Deacon seconded by Mr. Hough and properly carried the Treasurer’s Report was approved, subject to audit by Roll Call as follows: Mr. Deacon – yes, Mr. Hough – yes, Ms. Rosko – yes, Mr. Lundin – yes. The Treasurer’s Report included the following: Cash Disbursements Check Register from July 22, 2009 to August 26, 2009 (Mr. Lundin abstained from voting on Check #2411, reimbursement for registration at the NACD Northeast Regional Conference), (Mr. Deacon abstained from voting on Check #1270 which was originally presented at the July 22, 2009 Meeting), Cash Receipts Journal from July 22 to August 26, 2009, Income Statement for two Months Ending August 31, 2009; Cash Account Balance Report as of August 28, 2009; Consulting Engineering Expenses Cash Disbursements Journal from July 1, 2009 to August 26, 2009; General Ledger Trial Balance as of August 31, 2009 and Balance Sheet dated August 31, 2009.

Proposed Budget – On motion by Ms. Rosko, seconded by Mr. Deacon and properly carried the District will continue to operate under the budget in place and present the FY2010 Budget at a later date. The motion was approved by the following Roll Call vote: Mr. Deacon – yes, Mr. Hough – yes; Ms. Rosko –yes; Mr. Lundin – yes.

OLD BUSINESS (Cont.)

FY2009 Audit – Mrs. Straub reported she is in the process of obtaining “In-Kind Service” Statements from both USDA-NRCS and the State Soil Conservation Committee. As soon as this information is received, the auditors will be contacted and the audit review will commence.

Chapter 251 – On motion by Ms. Rosko, seconded by Mr. Hough and properly carried the Project Card Summary Sheet dated 8/26/09, the Project Status Report dated August 26, 2009, the Performance Bonds Report of August 26, 2009, and the RFA Report for the period of 7/23/09 through 8/26/09 were approved.

DEP Memorandum of Agreement – NJPDES Stormwater Construction General Permit – Mr. Lundin requested Board members review the MOA between the NJ DEP, the SSCC and the Districts. A copy of the Agreement has been provided to each of the Supervisors. He asked that they review and be ready to discuss at the next meeting.

Montague Township – Mr. Lundin presented the Board with a copy of a letter from Douglas Fisher, Chairman of the State Soil Conservation Committee to Mayor Joseph Barbagallo of Montague Township. In his letter he outlined the terms of Settlement, jurisdiction on soil erosion and sediment control projects within the Township. He stated that Since the Committee has not received any communication from Montague Township with regards to requesting return of jurisdiction to the Township the Committee deems the Township’s exempt status as permanently revoked. The Committee further directs the Township to pursue formal proceedings to vacate the existing Ordinance (Soil Erosion and Sediment Control Ordinance of the Township of Montague, 57-1 to –14. Attached to the letter is the Administrative Action from the Office of Administrative Law. A copy of the letter and Administrative Action are on file in the District Office for review.

Agriculture – NRCS – Ms. Collazo presented the NRCS Activities Update for Sussex County dated August 2009. She requested signatures for the following Conservation Plans: One plan for Farmland Preservation compliance in Andover, One plan for livestock management and Farmland Preservation Compliance in Lafayette, One plan for Highly Erodible Land compliance in Fredon and four Conservation plans for NRCS programs and management of the farm natural resources in Frankford, Wantage, Vernon and Sandyston. Mr. Collazo reported they have received over 10 new EQIP Applications and are actively doing follow up work with participants for EQIP practice implementation. The Hackettstown Field Office has received more than 5 new WHIP applications and continues to follow-up with current participants for practice implementation.

OLD BUSINESS (Cont.)

Agriculture - On motion by Mr. Deacon, seconded by Mr. Hough and properly carried he NRCS Agriculture report was approved and accepted for the file. The appropriate signatures were obtained.

Education – Mrs. Straub distributed information pertaining to the Patriots’ Path Council Centennial Jamboree to be held at the Sussex County Fairgrounds October 2-4, 2009. At previous meetings the District had discussions regarding participation in the Jamboree. Mrs. Straub felt that she could not make a commitment for the District since her retirement has become official. Discussion followed. It was a consensus of opinion that the District will go forward and participate. Mrs. Straub will contact Richard Belcher and confirm the reservation for the soil tunnel during the time of the event.

SSCC Funding Committee – Mr. Lundin reported that he attended the most recent Funding Subcommittee meeting held last week. The Subcommittee has proposed the RFA money will have 70/30 split between the SSCC and the Districts as well as \$25.00 surcharge on each application received in every District. The \$25.00 will come under the heading of Review and Certification. These funds will be forwarded to the SSCC on a regular basis. The proposed funding measure is scheduled to take place on December 1, 2009. The Districts will have to amend their Fee Schedules to reflect the additional \$25.00 surcharge added to the Review and Certification of each project.

NEW BUSINESS

Cooperators – Mrs. Straub presented the Board with a Request for Assistance/Conservation Agreement for a property located in Wantage Township. The request is for assistance for Farmland Preservation and Cropland Protection/Production the landowner specifically requested assistance in creating a new farm trail in order to have access to corn field. The total land involved in the request is 12 acres. Nine acres in cropland and 3 acres in hayland. On motion by Mr. Deacon, seconded by Mr. Hough and properly carried the Request for Assistance for the aforementioned property was approved.

District Reorganization/Election of Officers – On motion by Ms. Rosko, seconded by M. Hough and properly carried he District Reorganization and Election of Officers will be carried until the next meeting..

Contract/ Resolution Attorney Appointment – On motion by Ms. Rosko, seconded by Mr. Deacon and properly carried the Resolution for the Attorney Appointment was carried to the September 23, 2009 meeting.

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NEW BUSINESS (Cont.)

Public Session - Mr. Lundin opened the meeting to the public at 7:25 PM. Having no one come forward the meeting was closed to the public.

Executive Session – On motion by Mr. Deacon, seconded by Ms. Rosko and properly carried, the Board went into Executive Session at 7:45 PM for the purpose of discussing personnel issues. Ms. Collazo, Mr. Lundin and Mrs. Straub excused themselves from the meeting at that time.

Minutes of Executive Session attached..

Submitted for Walter C. Ricker, Secretary

By Winifred A. Straub