

**MINUTES**  
**SUSSEX COUNTY SOIL CONSERVATION DISTRICT**  
**June 20, 2018**

Matt Fox called the meeting to order at 1:10 pm and announced the compliance with the Open Public Meetings Act. The Flag Salute was recited.

A roll call indicated the following:

**Supervisors Present** Matt Fox, Natalie Burger, Phil Deacon

**Regrets** Rich Vohden

**Others Present** Sandra Myers, Dan Mull, Frank Minch

**Minutes**

On a motion by Deacon and a second by Burger the April 2018 minutes were approved.

**Financial Report & Bills List**

On motion by Burger and second by Deacon the financial reports for the month of May 2018 were unanimously approved as presented.

On motion by Burger and second by Deacon the bills list for the month of June 2018 was unanimously approved as presented.

**Old Business**

Update on the NRCS FRPP Contract was given.

Status update on various 251 projects was given by Frank Minch.

**New Business**

On motion by Burger and second by Deacon the quote provided by Amitech Computer Services for new computers and a server was approved.

On motion by Burger and second by Fox the District Manager, Sandra Myers, was approved to be added to all District bank accounts and CD's held at SB One Bank, Lakeland Bank, and NJ Cash Management.

On motion by Deacon and second by Burger the Board voted to amend the vacation, sick and personal time leave policies.

**Reports**

**NRCS** – Written report provided.

**SCD** – Sandra Myers presented an oral report of the District's activity within the past two weeks.

**Erosion and Sediment Control applications and rulings.**

On motion by Deacon and a second by Burger and agreement of the Board, the following noted applications were acted upon as indicated below.

PLANS RECOMMENDED FOR APPROVAL (251 and ATD'S where appropriate)			
Project #	Project Name	Municipality	notes
MO254	2018 Anomaly Digs 300	Montague	
HB062	Comet Management	Hamburg	
Plans Recommended for Approval with Condition(s) (251 and ATD'S where appropriate)			
Plans Recommended to be Denied without Prejudice.			

The next scheduled meeting is August, 2018 at 1:00 pm

There being no further business it was moved by Fox to adjourn the meeting at 3:00 pm.

Respectfully Submitted,

Sandra Myers, District Manager