

SUSSEX COUNTY SOIL CONSERVATION DISTRICT

Board of Supervisors Meeting

September 10, 2014 - 4:30 PM

District Office-186 Halsey Road, Newton, NJ

NEXT MEETING: October 22, 2014 – 4:30 p.m.

SUPERVISORS PRESENT: Barbara Rosko, Philip Deacon, Matthew Fox and James Kilduff

SUPERVISORS ABSENT: Fred Hough

OTHERS PRESENT: Clifford R. Lundin-District Manager; David Schaaf-Acting District Conservationist-NRCS; Frank Minch-SSCC.

Chairman Rosko called the meeting to order at 4:32 p.m. declaring that adequate notice had been provided in accordance with the NJ Open Public Meetings Act. The members joined in in a salute to the flag.

ROLL CALL: A call of the roll showed that Mrs. Rosko, Mr. Kilduff, Mr. Fox and Mr. Deacon were present. A quorum was established.

MINUTES:

On motion of Mr. Kilduff seconded by Mr. Deacon and properly carried on roll call vote, the Board approved the minutes of the regular meeting of July 23, 2014. Roll call vote as follows: Mr. Kilduff-yes; Mr. Deacon-yes; Mr. Fox-yes and Chairman Rosko-yes.

CORRESPONDENCE:

On motion of Mr. Kilduff, seconded by Mr. Deacon and properly carried, the attached correspondence list was reviewed and approved for the files. Special attention was given to the highlighted items.

TREASURER’S REPORT:

Monthly Report: On motion of Mr. Deacon, seconded by Mr. Kilduff and properly carried, the Treasurer’s Report was approved, subject to audit, by roll call vote as follows: Mr. Deacon- yes, Mr. Kilduff-yes, Mr. Fox-yes and Chairman Rosko- yes. The Treasurer’s Report included the following: Income Statement for the Three Month Period ending September 30, 2014, Cash Disbursements-Check Register for the period of July 23, 2014 to September 10, 2014, Cash Receipts Journal for the period of July 23, 2014 to September 10, 2014, Cash Account Balance Report as of September 10, 2014, Consulting Engineer-Cash Disbursements Journal for the period from July 1, 2014 through September 10, 2014, General Ledger Trial Balance as of September 10, 2014 and Balance Sheet dated September 30, 2014.

FY2014 Audit: Mr. Lundin reported that our auditors are expected to be at the District offices during the first full week of October to review the District finances._

September 10, 2014
Continued

OLD BUSINESS

Chapter 251:

Monthly Report: On motion of Mr. Deacon, seconded by Mr. Kilduff and properly carried, the attached 251 Project Card Summary Sheet dated September 10, 2014, the Project Status Report dated September 10, 2014 and the Performance Bonds Remaining Report as of September 30, 2014 were approved. The motion included authorization for the chairman to certify the 20 plans listed under the report heading: "Projects Certified 7/23/2014 to 9/10/2014" Mr. Lundin reported that the number of new applications and recertifications/extensions appeared to be increasing. In the past month, the District has received 12 new applications, 4 recertification applications and 1 Permit Extension Act extension requests. The number of active projects is 321. The Board also reviewed the SSCC chapter 251 summary report for 4th Quarter of FY2014. The number of applications appears to be increasing.

Exempt Municipality Quarterly Report: The Board reviewed the Chapter 251 quarterly report submitted by Andover Township for the 4th Quarter of FY2014 and covering the period of April 1, 2014 through June 30, 2014. Mr. Kilduff moved seconded by Mr. Deacon and properly carried to approve the report.

Problem sites: Mr. Lundin briefed the Board on the following sites:

- 1) 284 Aggregates- WT-057M: Mr. Lundin reported that the permittee finally appears to be addressing the accumulated material in the settling ponds.
- 2) Whispering Woods-Vernon- VR-748. The municipal corrective action is completed. The site is generally stable. There is no construction underway.
- 3) St Jude the Apostle Church Expansion- HY259: The project has been completed and an FROC issued.
- 4) Wantage Solar- WT-145. Corrective action is needed on portions of the site. The applicant has indicated they intend to perform this work during September.
- 5) Uncertified site- Vernon- Wallace- 3 Silver Spruce Drive. A Stop Work Order was issued. Additional importation of fill has stopped. The site remains unstable.
- 6) Uncertified site- Wantage- Maione properties: Mr. Lundin reported on 4 uncertified sites on properties at Route 23 and Boulder Hills Boulevard in Wantage. The road extension from Boulder Hills Blvd to Clarke Road has now been certified. A large disturbance on agricultural lands will be the subject of an

September 10, 2014

Old Business- Chapter 251- Problem Sites continued.

- application in Spring 2015. Mr. Maione has agreed in writing to stabilize the site by September 30. Mr. Maione has also agreed to submit an application within the next 7 days for a Route 23 commercial site. The fourth site remains under discussion.
- 7) Marina Energy- FF-271. The site has been certified. The District is inspecting weekly.
 - 8) Bahr/Anderson- WT-131. The District has responded to the OPRA requests.
 - 9) Southway/Sandyston. Mr. Lundin has met with the Sandyston Construction Official, Robert Huber and the Sandyston Mayor Fred McDonald. The two sites which were the subject of Mr. Southway's most recent complaint were found to be exempt from chapter 251. Mr. Lundin has also investigated three sites in Frankford that were also the subject of Mr. Southway's complaints. The homes were constructed over 25 years ago.
 - 10) Grinnel facility- SP-666. The District is awaiting the receipt of the revised plans. The project engineer (Dykstra) indicates that the plans are almost ready for submission.
 - 11) Pequest Road Site, Green Township. This is an uncertified site that received materials from the PSE&G power line project. The materials are being used for the construction of a farm road. The site is under Green Township jurisdiction. The Township has issued a Stop Work Order. The District has been assisting Green Township in this matter. Mrs. Rosko and Mr. Lundin visited the site and confirmed significant tracking from the premises.
 - 12) Johannessen Site- Andover. This is an uncertified site involving fill material to a wetland. NJDEP is also involved. Andover Township has requested that the District handle this violation.
 - 13) 565 Development- Wantage. This is an uncertified site along Route 565 in Wantage. It also involved freshwater wetlands and violation of a conservation easement. NJDEP has issued a NOV. Mr. Lundin participated in a meeting at DEP earlier today with the applicant. A plan is expected in the near future.
 - 14) Ashdown Forest Estates- SP-433C. A District inspection on September 3 showed an encroachment into freshwater wetlands. In addition, no controls were in place. Mr. Lundin inspected the site on September 9, 2014. All work in the wetlands has stopped and controls are now in place. A copy of the District inspection report has been provided to NJDEP.

- 15) Farley Site- Franklin. This is a dormant construction site that was abandoned by the owners. Mr. Kilduff indicated that the site remains unstable. Mr. Lundin will investigate as to a possible change of ownership due to a foreclosure.

Agriculture-NRCS: Mr. Schaaf presented the attached NRCS report for the month of September 2014. There are currently 55 active Contracts within the county with assistance totaling \$977,491.31. There are 3 pending AMA applications and 15 pending EQIP applications for Federal FY-2014. Approvals are expected prior to the close of the Federal fiscal year on September 30, 2014. Mr. Schaaf requested Board approval for 10 Conservation Plans for various sites within Sussex County. Finally Mr. Schaaf invited Supervisors to participate in a Quality Assurance Review to be held on October 7 and October 8 at the Hackettstown office. Mr. Fox moved, seconded by Mr. Kilduff and properly carried to accept the NRCS report.

Cooperators: Mr. Lundin reported that there were no applications for new cooperator agreements received during the past month.

State Soil Conservation Committee (SSCC) Report: Mr. Minch reported on several matters of interest relative to the State Soil Conservation Committee office. Mr. David Clapp of the SSCC staff has been transferred to the Farmland Preservation Program office. He has not been replaced at this point. A training session aimed at new Supervisors will be held on October 20, 2014 after the next upcoming SSCC meeting. An invitation will be forthcoming to all Supervisors to attend. Mr. Lundin indicated that the District will provide a carpool for all interested members. Finally, the NJACD Annual Conference will be held on November 24, 2014 at the Burlington Eco-Complex.

Education:

- 1) NJ State Fair: Mr. Lundin reported relative to the District display at the NJ State Fair/SC Farm and Horse Show. The District also displayed the NJACD Soil Tunnel during Green Day on August 4, 2014. Over 450 visitors went through the Soil Tunnel.

Meetings:

- 1) Annual NJ Conservation Partnership meeting. As previously reported by Mr. Minch, the meeting has been scheduled for November 24 at the Eco-Complex in Burlington. Mrs. Rosko's seat on the SSCC is subject to reelection. It is therefore important for the District to have a good attendance. Mr. Lundin will arrange for a carpool.

- 2) 2015 National Meeting: The 2015 NACD National Conference has been scheduled for February 1-4 in New Orleans.

North Jersey RC&D: Chairman Rosko and Mr. Lundin participated in a September 8 meeting with the Musconetcong Watershed Association relative to a formal partnership.

Other: None

NEW BUSINESS:

Donation of Property: Mr. Lundin indicated that he had been approached relative to a possible donation to the District of a very steep undeveloped 4 acre parcel in Hopatcong. The individual is considering purchasing the property and donating it for preservation purposes. After extensive discussion, the Board determined to take no action at this time.

Possible exchange of Holidays: Mr. Lundin noted that Christmas 2014 is on a Thursday. Employees have indicated a willingness to work on the November 4 Election Day Holiday in exchange for December 26, 2014. This would allow for a 4 day weekend, during a very slow work period. Mr. Kilduff moved, seconded by Mr. Deacon and properly carried to allow the District employees to exchange the holidays.

District Manager Vacation: Mr. Lundin will be away from the District office on vacation from September 15 to October 1, 2014. He has also been subpoenaed to testify in a matter involving a former client on October 2 and 3. Mr. Lundin indicated he would try and coordinate his testimony so as to maximize his office time on October 2 and 3.

PUBLIC SESSION:

Chairman Rosko opened the meeting to the public at 5:43 p.m. There being no one desiring to speak, the meeting was closed to the public at 5:44 p.m.

EXECUTIVE SESSION: None

ADJOURN:

The Meeting was adjourned at 5:45 p.m. on motion of Mr. Fox seconded by Mr. Deacon and properly carried.

Respectfully submitted for Fred Hough, Secretary/Treasurer

By Clifford R. Lundin, District Manager