

SUSSEX COUNTY SOIL CONSERVATION DISTRICT

Board of Supervisors Meeting
January 23, 2013- 2:00 PM
District Office- 186 Halsey Road, Newton

NEXT MEETING: March 27, 2013 – 2:00 p.m. District Office

SUPERVISORS PRESENT: Barbara Rosko, Walter Ricker, James Kilduff and Philip Deacon.

SUPERVISORS ABSENT: Fred Hough

OTHERS PRESENT: Clifford R. Lundin-District Manager, Dan Mull- Regional Conservationist, USDA-NRCS, Frank Minch- SSCC, Ann Ricker.

Chairman Rosko called the meeting to order at 2:04 p.m. declaring that adequate notice had been provided in accordance with the NJ Open Public Meetings Act. The members joined in in a salute to the flag.

ADMINISTERING OF OATH OF OFFICE TO PHILIP DEACON: Chairman Rosko reported that at the State Soil Conservation Committee (SSCC) meeting held on January 14, 2013, Philip Deacon had been appointed to the unexpired term on the SCSCD. Mr. Lundin administered the Oath of Office to Mr. Deacon. The Board members welcomed Mr. Deacon on his return to the Board.

ROLL CALL: A call of the roll confirmed that a quorum was present.

MINUTES:

On motion of Mr. Ricker, seconded by Mr. Kilduff and properly carried, the Board approved the minutes of the regular meeting of December 14, 2012.

CORRESPONDENCE:

On motion of Mr. Deacon, seconded by Mr. Ricker and properly carried, the attached correspondence list was reviewed and approved for the files. Special attention was given to the highlighted items.

TREASURER’S REPORT:

Monthly Report: On motion of Mr. Deacon, seconded by Mr. Kilduff and properly carried, the Treasurer’s Report was approved, subject to audit, by roll call vote as follows: Mr. Ricker- yes, Mr. Kilduff-yes, Mr. Deacon-yes and Mrs. Rosko- yes. The Treasurer’s Report included the following: Income Statement for the Seven Month Period ending January 31, 2013, Cash Disbursements-Check Register from December 14, 2012 through January 23, 2013, Cash Receipts Journal from December 14, 2012 through January 23, 2013, Cash Account Balance Report as of January 23, 2013, Consulting Engineer-Cash Disbursements Journal from July 1, 2012 through January 23, 2013,

General Ledger Trial Balance as of January 23, 2013 and Balance Sheet dated January 31, 2013.

OLD BUSINESS

Chapter 251:

Monthly Report: On motion of Mr. Kilduff, seconded by Mr. Deacon and properly carried, the attached 251 Project Card Summary Sheet dated January 23, 2013, the Project Status Report dated January 23, 2013 and the Performance Bonds Remaining Report as of December 31, 2013 were approved. The motion included authorization for the chairman to certify the 4 plans listed under the report heading: "Projects Certified 12/14/2012 to 1/23/2013."

Quarterly Report: On motion of Mr. Kilduff, seconded by Mr. Ricker and properly carried, the Board approved the attached District Chapter 251 Quarterly Report for the period of October 1, 2012 through December 31, 2012.

Exempt Municipality Quarterly Reports: On motion of Mr. Kilduff, seconded by Mr. Deacon and properly carried, the Board approved the attached Chapter 251 Quarterly Reports for Andover Township and Green Township the period of October 1, 2012 through December 31, 2012.

Problem sites: Mr. Lundin briefed the Board on the following sites:

- 1) West Essex Commercial Park, Hardyston, HY-273. This site has had problems noted in 4 consecutive inspection reports. Materials are leaving the site and causing problems on neighboring properties and on the adjoining roadways. Mr. Eckert will meet at the site on January 28, 2013 with the project representative and if conditions have not improved the District will issue a Stop Work Order.
- 2) 284 Aggregates- WT-057M: The certification expired on December 5, 2012. The permittee has refused to recertify or extend his certification asserting that he is automatically extended at no cost under the Permit Extension Act.

Agriculture-NRCS:

- 1) NRCS Report: Mr. Mull provided the Board with the attached report dated January 2013. There are currently 45 active Farm Bill contracts within Sussex County involving assistance valued at \$1,174,727.02. Mr. Mull reported that the Federal Farm Bill has been extended through September 30, 2013. Mr. Mull requested Board approval of CNMP/EQIP Conservation Plans for properties in Lafayette and Hardyston and a Forest Stewardship/EQIP Plan for a property in Stillwater. The Board accepted the NRCS report on motion of Mr. Deacon, seconded by Mr. Ricker and properly carried.

- 2) Cooperators: Since its last meeting, the District is in receipt of three applications for Conservation Assistance from the following:
 - a. William J. Young for a 47 acre parcel in Sandyston Township;
 - b. Edmund and Elizabeth Rosenbergh for a 43 acre parcel in Fredon Township; and
 - c. James P. Chirip for a 21 acre parcel in Green Township.

The Board approved the applications on motion of Mr. Ricker, seconded by Mr. Kilduff and properly carried.

SSCC Report: Mr. Minch was present on behalf of the SSCC. The following matters were discussed:

- 1) Program reevaluation: The SSCC has established a number of workgroups. Ms. Rosko and Mr. Lundin have been selected to serve on the Policy and Procedures workgroup.
- 2) Hurricane Sandy-Demolition Issues: The SSCC and the Attorney General are developing a procedure to expedite SESC approvals for structures needing demolition as a result of Hurricane Sandy.
- 3) Renewal of SESC Standards: SSCC action on the proposed new SESC standards has been deferred to a future meeting. It appears that the proposed new soil health/soil restoration standards will not be adopted at this time and will be subject to additional review.
- 4) State Chapter 251 Trends: The Board reviewed the attached graphs indicating that it appears that Chapter 251 applications are increasing on a statewide basis. However, Mr. Lundin pointed out that the number of applications in Sussex County remains low in comparison to other districts.
- 5) Animal Waste Management Statistics: The Board reviewed the attached data indicating that Sussex County is ranked 4th in the state in the number of Agricultural Waste Management applications.

H&H Grant: Mr. Lundin reported that input continues of the H&H forms into the data system. We are nearing completion of the forms for active projects.

Education:

- 1) Envirothon Training: Mr. Lundin reported that the District will host the Northern Jersey Envirothon Training Session on April 17, 2013 at Swartswood State Park.

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Old Business- Education (continued)

- 2) 2013 Conservation Poster Contest: The theme for the 2013 Poster contest is "Where Does Your Water Shed." Approximately 60 packets of information were mailed to Sussex County Schools in early January. The deadline for submission to the District is February 15, 2013 and the deadline for submission of the entries to the state is March 1, 2013. The information is also posted on the new District website.

Meetings:

- 1) 2013 NACD Annual Meeting: Mr. Lundin reported that he will be attending the 2013 NACD Annual Meeting that is scheduled for January 27 to January 30, 2013 in San Antonio, Texas. Mr. Lundin will be away from the District from January 25 through January 31, 2013.
- 2) 2013 NACD Northeast Regional Meeting- Bethany Beach, DE, Sept. 2013: No further information is available at this time.

Common Waters Initiative: Common Waters has proposed to extend its Contract with the District for another year with additional reimbursement at our hourly rate up to \$4,500.00. The Contract should be available for approval at the Board's next meeting.

North Jersey RC&D: Chairman Rosko reported on the NJ RC&D meeting held on January 14, 2013. The RC&D office has been moved to a new location in Bedminster Township.

Transparency Law-Website Modifications: Mr. Lundin reported that the new website is fully functional. The new website address is www.sussexscd.org. The site now fully complies with the NJ Transparency law and the SSCC Administrative Guidance.

Other Old Business: None

NEW BUSINESS: None

PUBLIC SESSION:

Chairman Rosko opened the meeting to the public at 3:04 p.m. There being no one desiring to speak, the meeting was closed to the public at 3:05 p.m.

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EXECUTIVE SESSION:

There was no need for an Executive session.

ADJOURN:

The Meeting was adjourned at 3:05 p.m. on motion of Mr. Kilduff, seconded by Mr. Ricker and properly carried.

Respectfully submitted for Walter C. Ricker, Secretary

By Clifford R. Lundin, District Manager