



Sussex County Soil Conservation District

224 W. Stiger St., Hackettstown, NJ 07840
 Phone: 908-852-2579 Web Site: sussexscd.org

Chapter 251 Fee Schedule

Residential Single Family						
A	# of Lots	Administrative Fee*	plus	Review and Certification	plus	Inspection and Enforcement (Per Lot)
A1	1	\$25	+	\$150	+	\$175
A2	2 – 3	\$25	+	\$450	+	\$175
A3	4 – 10	\$25	+	\$800	+	\$150
A4	11 – 25	\$25	+	\$1575	+	\$100
A5	26 – 50	\$25	+	\$1730	+	\$100
A6	51 – 99	\$25	+	\$2500	+	\$100
A7	100+	\$25	+	\$3000	+	\$100

Duplex housing located on a single lot is included in the “A” fee category

Multi-Family Residential: townhouses, condominiums, apartments, etc.						
B	# of Units	Administrative Fee*	plus	Review and Certification	plus	Inspection and Enforcement (Per Unit)
B1	1 – 5	\$25	+	\$500	+	\$150
B2	6 – 15	\$25	+	\$650	+	\$150
B3	16 – 30	\$25	+	\$900	+	\$100
B4	31 – 50	\$25	+	\$1000	+	\$100
B5	51 – 100	\$25	+	\$1350	+	\$100
B6	101+	\$25	+	\$1500	+	\$100

Site Plans: commercial, industrial, parking lots, etc.						
C	Area of Disturbance	Administrative Fee*	plus	Review and Certification	plus	Inspection and Enforcement (Per Acre)
C1	5,000sf – 0.25ac	\$25	+	\$550	+	\$200
C2	0.26 – 0.5ac	\$25	+	\$650	+	\$200
C3	0.51 – 1ac	\$25	+	\$700	+	\$200
C4	1 – 4ac	\$25	+	\$850	+	\$150
C5	5 – 11ac	\$25	+	\$1600	+	\$150
C6	12 – 25ac	\$25	+	\$2300	+	\$100
C7	26 – 50ac	\$25	+	\$2500	+	\$100
C8	51 – 100ac	\$25	+	\$2600	+	\$100
C9	> 100ac	\$25	+	\$2800	+	\$100



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General Land Disturbance: roads, drainage, public utility, demolition, stockpiling, grading, etc.						
D	Area of Disturbance	Administrative Fee*	plus	Review and Certification	plus	Inspection and Enforcement (Per Acre)
D1	5,000sf – 1ac	\$25	+	\$450	+	\$150
D2	2 – 5ac	\$25	+	\$550	+	\$150
D3	6 – 10ac	\$25	+	\$700	+	\$150
D4	11 – 25ac	\$25	+	\$1000	+	\$100
D5	26 – 50ac	\$25	+	\$1200	+	\$100
D6	> 50ac	\$25	+	\$1400	+	\$100

Mining, Quarrying & Landfills						
E	-	Administrative Fee*	plus	Review and Certification	plus	Inspection and Enforcement (Per Acre)
E1	all	\$25	+	\$700	+	\$150

Residential Improvements: For projects that exceed 5,000 sq ft of disturbance on an existing single family lot a fee of \$350 shall apply. This shall apply to additions to existing homes, any free standing structures associated with the home, swimming pools, and septic systems, etc.

*A \$25.00 fee represents a uniform statewide per application surcharge established by the State soil Conservation Committee on Chapter 251 applications submitted to a New Jersey Soil Conservation District. The fee will be used by the State Soil Conservation Committee to support program administration and is effective April 15, 2010.

Make Checks Payable to: **Sussex County SCD**

Partial acreage of a project area shall be rounded up to the next whole acre.

Inspection fees are determined by rounding the project area up to the next whole acre; please do not pro-rate inspection fees.

Determination of Exemption: A fee of \$45 will be charged for the plan review and site inspection involved in determining and documenting an activity to be exempt.

Re-Submission Fee: A fee equal to the current review and certification fee will be charged for the submittal of Soil Erosion and Sediment Control Plans previously denied by the Board.



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Revised-Certification Fee: A fee of \$200.00 will be charged to review minor revisions to previously certified Soil Erosion and Sediment Control Plans. A major revision to the Plan will require the submittal of one half of the original review and certification fee.

- **Minor Revisions:** are defined as simple changes to the certified plans requiring minimal examination of the submittal. Minor revisions do not challenge the integrity of the previously certified erosion control, but reflect a change in site work. Some examples of minor revisions include; grading changes which do not affect drainage patterns or slight modifications to the limit of disturbance.

- **Major Revisions:** are defined as modifications to the certified plan which require the District to re-evaluate the adequacy of the erosion controls previously established for the site. Major revisions require the comparison of the Plan to the State Standards for Erosion Control in NJ. Major revisions often require the submission of new drainage calculations. Some examples of major revisions include; significant changes to the limit of disturbance or site changes that affect drainage patterns.

Stop Work Order: - In the Event a Stop Work Order must be issued by the District during construction of a project, an additional fee to cover the reimbursement of legal, administrative, review, certification, and inspection costs shall be charged to the applicant.

Application/Plan Withdraw Policy: All requests for Application or Plan withdrawal must be submitted in writing to the District. All requests will be considered on an individual basis at the following meeting of the Board of Supervisors.

Final Report of Compliance:

In the case of single family developments, District Procedure dictates a Report of Compliance be issued on each lot as it is permanently stabilized in accordance with the certified plan and NJ SESC Standards. When all lots within a project area are stabilized in accordance to the certified plan and NJ SESC Standards, a Final Report of Compliance shall be issued. In the instance of multifamily development, Reports of compliance are issued to whole buildings only. No partial reports of compliance shall be issued.

Soil erosion and sediment control measures pertaining to each lot to be developed must be detailed in a plan submission. If the necessary information cannot be provided on the general site plan, individual plot plans incorporating the necessary soil erosion sediment control measures shall be submitted for review and certification.

Conditional Report of Compliance: When a Conditional ROC is issued, during the non-growing season, a Performance Deposit of \$2,500.00 per acre of disturbed land



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(minimum \$2,500.00 per site) will be required and will be placed in a WCSCD account. An administrative fee of \$250.00 will be charged and retained by WCSCD. When the Final ROC is issued, the remainder of the deposit and interest earned will be returned to the applicant or designated party of the CROC Agreement.

Non-Compliance Fee: An additional fee of \$100.00 per hour will be charged on those sites where additional inspections are required as a result of non-compliance with the certified plan. This fee also applies when a request for a report of compliance is made and the site is not stabilized to the NJ SESC Standards and/or the Certified Plan. This fee shall begin with each inspection following the issuance of a non-compliance letter or violation notice and continue until the site is in compliance. All additional fees shall be paid prior to the issuance of a Report of Compliance.

Return Check Charges: Each time a check is returned to the District unpaid due to “Insufficient Funds”, a \$25.00 fee will be charged to the party responsible. If checks from any given project, developer, or individual fit the above criteria more than twice, the District reserves the right to accept fees only in the form of cash, certified check, money order, cashier’s check, or attorney trust account.

Fees for Extraordinary Expenses: Projects which require the expenditure of district funds in excess of those covered by the original fee shall require additional fees. With respect to the policy, extraordinary means the additional required review and inspection related services which exceed those anticipated under fees previously paid and thus cannot be covered by original fee amount. The additional fees shall be based upon the hourly rates for the additional services as established in the approved WCSCD Fee Schedule (\$85/hr for review and \$100/hr for inspection) and shall be paid in full prior to the issuance of a Report of Compliance.

Expired Plan Resubmissions: After 3½ years from date of certification, all applicants desiring to maintain their certification on an active site will be required to resubmit the Soil Erosion and Sediment Control Plan for the project. The District will review the submittal and conduct an audit of the original application. The incomplete portion of the project will be assessed and applied to the current fee schedule, minus any credit remaining from the first certification period. Incomplete shall mean the number of units lacking a ROC for residential projects and the number of unstabilized acres for commercial projects.

Plan Denial: Any unused inspection fees from an application denied with or without prejudice can be refunded to the applicant up to one month after the denial letter has been issued. After one month any remaining fees will be non-refundable. All requests for refund must be made in writing by the applicant.